

Formatting Guidelines for inclusion in the Proceedings of IASM's 9th Annual Meeting

Please prepare your draft according to the following table. It is recommended you use the separate sample draft as template.

1. File format	Adobe PDF (*.pdf) (Adobe PDF is preferable)
2. Paper size	A4
3. Contents	Your draft should include the following in order : Title, Affiliation, Name, Summary, Keywords, Main text, References
4. Font (Type and Size)	<ul style="list-style-type: none"> ▪ Main title: 14P (Points), TNR (Times New Roman), centered ▪ (next line) Affiliation: 10.5P, TNR, centered ▪ (next line) Name: 10.5P, TNR ▪ (skip 1 line) Summary, Keywords, Main text, References included in this order ▪ Main text, Summary, Keywords: <ul style="list-style-type: none"> ▪ Headings: 10.5P, TNR ▪ Heading Levels: I, 1, 1), ① ▪ Text: 10.5P, TNR ▪ Tables & Figures: <ul style="list-style-type: none"> ▪ Headings: 10.5P, TNR ▪ Font Size in Figure: 10.5P and lower ▪ References: <ul style="list-style-type: none"> ▪ Refer to the JSMS Style Guides (on the IASM website)
5. Number of Lines per page	40 lines
6. Number of Pages	4 pages including Tables and Figures
7. Margins	Left & Right: 30mm, Top & Bottom: 25mm
8. Others	<ul style="list-style-type: none"> ▪ Don't insert page numbers ▪ Don't include headers or footers